

**Office of the Director-Principal Ch. Devi Lal State Institute of Engg. &
Technology Panniwala Mota (Sirsa)**

Office Order

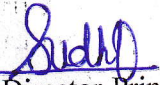
No. CDLSIET/2020/ 14

Dated 19.05.2020

As per academic calendar of CDLU, Sirsa for the Academic Session 2019-20, Summer Vacation will be observed from 20.05.2020 to 30.06.2020. The following staff of the Institute is hereby retained on duty during Summer Vacation for the purpose mentioned. The staff who are retained on duty during Summer Vacation will not proceed on Vacations or leave the headquarter without the prior permission of the Director-Principal.

Sr. No	Name of the Staff Members	Designation	Purpose	Period of Retention during Summer Vacation
1.	Sh.Sudhir Dagar	Director-Principal	Administrative work	20.05.2020 to 30.06.2020
2.	Dr. T. R. Mudgal	Registrar, Warden Boys Hostel	Office work / Hostel Work	20.05.2020 to 30.06.2020
3.	Smt.Priyanka Handa	Assistant Professor	Nodal Officer, COVID-19	20.05.2020 to 29.05.2020

The staff members proceeding on Summer Vacation are requested to do/complete the work pertaining to their department/section or assigned work during the vacation. The staff members proceeding on Summer Vacation are directed to check their e-mail daily, during the Summer Vacation and they shall not switch off their mobile phone. They are also intimated that they will make themselves available in the Institute as and when required.



Director-Principal

Endst. No. CDLSIET/2020/ 105-108

Dated: 19.05.2020

A copy of the above is forwarded to the following for information and n/a:

1. P.A. to D.P. for kind information for Director-Principal.
2. O/I Attendance.
3. Programmer, with the request to upload the order on the college website.
4. All concerned staff members.


19.5.2020
Registrar
for Director-Principal

Copy to: All Staff members through e-mail.