

Guru Jambheshwar University of Science and Technology Hisar-125 001 (Haryana)
(ESTABLISHED BY STATE LEGISLATURE ACT 17 OF 1995)
A' Grade 'NAAC' Accredited

No: 2150-62
Date: 29/09/20

To

1. The Chairperson, Department of Computer Science & Engineering
2. The Chairperson, Department of Electronics & Communication Engineering
3. The Chairperson, Department of Mechanical Engineering
4. The Chairperson, Department of Food Technology
5. The Chairperson, Department of Printing Technology
6. The Chairperson, Department of Civil Engineering (Teaching Block-IV)
7. The Principal CDLSIET, Panniwala, Sirsa

Sub:- Conduct of re-appear theory & Practical Examinations for UTD Engineering courses and affiliated engineering colleges (except MBA & MCA) for the Session May/June 2020.

The re-appear theory & Practical Examinations for UTD Engineering courses and affiliated engineering colleges (except MBA & MCA) for the Session May/June 2020. You are requested to conduct the said theory and practical examinations as per following guidelines

1. The Chairpersons of the concerned department(s) are authorised to conduct the UG/PG even semester re-appear examinations at their end.
2. The students must produce his/her admit card and one original personal identity card issued by Govt of India. No student shall be allowed to appear in the re-appear examinations without identity proof.
3. Re-appear examination of 2nd semester M.Tech programmes will be conducted for the students of 2016 to 2018 batches.
4. Re-appear examination of 8th semester B.Tech programmes will be conducted for the students of 2016 & 2015 batches.
5. Re-appear examination of 6th semester B.Tech programmes will be conducted for the students of 2016 batch.
6. Re-appear examination of 4th and 2nd semester B.Tech programmes will be conducted for the students of 2016 & 2017 batches.
7. Re-appear examination of 2nd, 4th and 6th semester B.Tech programmes for batches 2013 to 2015 and 2nd semester 2018 batches will be conducted after the completion of above said examinations
8. The examinations for M.Tech and B.Tech courses may be conducted w.e.f. 12th Oct. 2020 through offline mode. However, the Chairpersons are authorized to allow the student(s) online mode suffering from COVID-19.
9. The date sheet will be finalized by the Conduct Branch and the question papers will also be supplied by the Conduct Branch.
10. The timing of the examinations will be 10.30 am to 1.30 pm.
11. Question paper and timing of examinations will be same for the students appearing offline or online.
12. The pattern of examination will be the same as per the scheme and syllabi.
13. For offline examination answer sheets and other non-confidential material will be provided by the Conduct Branch and for online examinations the students are required to use A-4 size paper maximum 30 pages at their end.
14. All the arrangements for the examination of offline as well of online are to be made by the concerned Chairperson, adopting SOP issued by issued UGC for conduct of examinations.
15. The monitoring of the student appearing on-line will be made by the concerned department.
16. For the students appearing online the supply of question paper and receipt of answer sheets will be made by the concerned department at their end.
17. The students appearing online are required to send their attempted answer sheets in single PDF file up to 2.00 pm positively.
18. The Chairperson are authorized to get evaluate all the answer sheets including downloaded answer sheets (if any) and submit their awards in the Secrecy Branch within 3 days from the conduct of a particular exam. However, in case of offline appearing students A parts of the answer sheets are needs to be submitted on day to day basis in the Secrecy Branch.
19. The answer sheet which do not relates to the exam conducting department needs to be submitted in the Secrecy Branch by day to day basis as per past practice.
20. The Re-appear practical examinations/Viva-Voce if any, may be conducted by the concerned Chairperson after completion of the theory examinations under intimation to the Controller of Examinations.
21. SOP issued by MHA will be strictly followed.

Hell 29.9.20
Deputy Registrar (Conduct)
for Controller of Examinations

Endst No. Conduct/2020/ 2150-62 dated 29/09/2020

Copy of the above is forwarded to the followings for information and necessary action:

1. D.R. Secrecy, GJUST, Hisar
2. D.R. (Result-I), GJUST, Hisar
3. Head, UCIC, GJUST, Hisar with the request to open the portal during the period mentioned above for uploading the awards by the practical examiners.
4. Liaison Officer IT Cell, GJUST, Hisar with the request to open the portal during the period mentioned above for uploading the awards by the practical examiners.
5. PS to COE (for kind information of the COE), GJUST, Hisar

Hell 29.9.20
Deputy Registrar (Conduct)
for Controller of Examinations